



Remote Learning Grading Guidelines

During this fluid situation, Calallen ISD is committed to providing inclusive and accessible remote engagement activities for our students. The goal remains to support the continued learning of students while providing feedback and monitoring progress.

All learning activities are aligned to the Calallen ISD curriculum, and we continue to follow the previously established scope and sequence. Instruction is developed with the intention of supporting foundational learning that will be necessary as a student progresses in school. Instructional design remains at the discretion of the teacher, and activities will be designed with flexibility and balance in the new learning environment.

We encourage and highly recommend that students engage in the remote learning activities that are provided by their teachers, all assignments will be graded in accordance with the guidelines below. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment, and that a sufficient number of grades are taken to support the grade average assigned.

Grading Guidelines Overview / Adjustments to Current Grading Practices:

Pre-Kindergarten and Kindergarten:

Students will continue to be graded according to progress. There will be no change to the current methodology for grading as outlined in the 2019-2020 Instructional Grading and Reporting Guidelines.

Students in Grades 1-12:

In order to support notification to parents, the following outlines how the district will assign and reports grades to students in grades 1-12:

1. For the 4th nine weeks, students will be assigned TWO grades per subject per week, one participation and one performance.
2. Students will receive a 4th nine weeks grade that will be converted to either a "P" for Pass (grades from 70 to 100), or an "I" for Incomplete (grades 0-69).
3. For the spring semester of the 2019-2020 school-year, all student grades will be recorded and then reported as pass or incomplete and transcripts will denote a course credit as pass or incomplete. The students 4th nine weeks grade will be averaged with the 3rd nine weeks grade to determine a semester grade that will follow the same conversion guidelines and will be assigned a "P" or an "I".

4. The student's second semester grade will be averaged with the first semester grade to determine a year average that will be assigned a "P" if the student earns a minimum grade of 70 to be awarded credit for the course. An incomplete will not be assigned for a year average.
5. Calallen ISD's standards for grade-level promotion and retention will remain in effect as outlined in School Board Policy EIE(Local). Mastery of at least 70 percent of the Texas Essential Knowledge and Skills shall be required.
6. For students who receive an "I" or Incomplete, an intensive summer program will be provided by the district to support a student's promotion to the next grade level. Attendance will be mandatory, and students will be required to demonstrate a mastery of the TEKS prior to promotion.

Semester Calculation for Secondary Students:

There will be no final exams for grades 6-12. For the Spring semester of the 2019-2020 school year only, the second semester average in grades 6-12 will be determined using the nine week averages only:

3rd Nine Week Average = 50%

4th Nine Week Average = 50%

Rank Calculation for the Class of 2020:

For high school seniors, class rank will be calculated at the end of the third nine-week grading period as stated in the current Board Policy EIC (LOCAL). A change however, will be made to the determination of highest ranking student. The highest ranking student will be based on the class rank calculated at the end of the third nine week grading period of the 2019-2020 school year, not the final cumulative class rank at the end of the fourth nine-weeks of school.

Future Rank Calculations: Class of 2021, 2022, 2023, and 2024:

GPA for all students other than seniors will be calculated based on the semester average at the end of the second nine-week grading period of the 2019-2020 school-year. Pass and incomplete reporting will affect GPA calculations going forward for the class of 2021, 2022, 2023, and 2024 currently enrolled in the 2019-2020 school-year and receiving credit for a high school course. In addition, it will affect any student transferring into Calallen ISD to join the class of 2021, 2022, 2023, and 2024 in the same way. Therefore, for example, a current freshman who completes high school within four years will have a total GPA calculated on 7 semesters, rather than 8 semesters

Board Policy EIC (LOCAL) will resume without modification in the 2020-2021 school- year with the exception of the GPA calculation noted above.

Required Hours and Credits for Graduation:

- Make up credit due to attendance requirements not being met (in previous academic school years or during fall 2019) will still continue. Students at risk of not graduating, or students who may not earn credit due to owed hours, will have a plan developed and monitored by staff to ensure completion prior to graduation.
- All seniors (Class of 2020) in danger of not earning credits for graduation will be academically monitored during the period of remote learning and an individual remediation plan will be put in place to assist the student in reaching graduation.

Assignment of Grades for 4th Nine weeks

1. Teachers will assign only TWO grades per week, per course/subject for grading purposes:
 - a. ONE “participation” grade per week, per course/subject; and
 - b. ONE “performance” grade per week, per course/subject.
2. Prompt feedback and/or grade from the teacher should follow the completion/submission of the assignment(s). Please note, that for staff safety, assignments submitted via paper packet will be quarantined prior to grading. It is encouraged that students submit work electronically (i.e. by taking a picture and emailing to teacher or via Google Classroom).
3. Assignments will focus on essential knowledge and skills required to ensure academic success in the current grade and be adequately prepared for the following grade level.
4. All grades will be considered equal, there will be no designation/classification between daily or major grades. All grades will be entered as Category 1 grades.
5. All grades, both participation and performance will be documented in “gradebook”.

Participation

- Scenario 1: Student participates in continuous instruction via submission of teacher required components of instructional packets (electronic submission preferred, i.e. taking a picture of assignment and emailing to teacher or via Google Classroom).
- Scenario 2: Student participates in instruction via the ELearning online platform.
- Scenario 3: Student participates in instruction via a combination of both the submission of instructional packet assignments, as well as participation in the ELearning online platform.

Special Education

Any modifications to promotion standards for a student receiving special education services shall be determined by the student’s admission, review, and dismissal (ARD) committee and documented in the student’s individualized education program (IEP).

In situations where an ARD committee has determined that the student should receive modifications or accommodations to instruction, staff will ensure assignments comply with the student’s IEP.

Dual Credit

Dual credit grades received from college partners will be converted to “P” or “I” for the Calallen ISD report card and transcript. Colleges and universities will follow their own guidelines for how grades will appear on the college/university transcript.

General Grading Information

If students are utilizing the low technology option of paper packets:

1. Families must be sure to pick up packets in a timely manner to allow for students to complete the work by the due date issued.
2. Students should complete and return work in one of two methods:
 - a. PREFERRED – take a picture of assignments to be graded and submit electronically to teachers via email or Google Classroom. See [staff directory](#) for information.
 - b. Return packets to the school by the issued deadline. Please note that in order to support a healthy staff, work will be quarantined as guidelines direct and grading will be delayed.

If students are utilizing the ELearning platform to access content:

1. Students are to follow the instructions provided by their teacher via their learning platform (ex: videos, Google Classroom, Zoom, Blackboard, etc.).
2. Students are to meet the assigned deadlines for work completion outlined by teachers; students will earn grades accordingly.

Across all Platforms:

1. Students who need any type of support (tutoring) should email / communicate with their teacher directly to schedule a session via phone or a virtual platform. Counselors are available to facilitate communication if needed.
2. The grade of zero (0) will still be in effect for any student who does not submit assigned work.
3. Student who do not complete work will have an “*” in the gradebook indicating missing assignments; this will be the equivalent of zero (0) at the end of the grading period.
4. The school district realizes that situations can arise (illness or technology issues). Please ensure that you or your student communicates with their teacher regarding concerns, and know that parents may also contact the campus administrator with concerns. The teacher will work out an action plan with the student/parent for timely submission of assignments.
5. Students who have any concerns regarding accommodations or supports may also contact their [school counselor](#).
6. Teachers will communicate with parents and students on a regular basis regarding student progress, including concerns regarding missing assignments or failing grades.
7. Report cards will be issued at the end of the grading period / year.