

## Tip Sheet for Virtual Learning

To login to your chromebook:

Make sure that you have connected to your home Wi-Fi.

**Username: ID@calallen.org**

**Password: Computer Password**

If you don't know your password or if you need technical assistance, please contact the Technology Department Monday – Friday between 8:30am-3:30pm at 361-242-5959.

### A few other tips for online logins

#### Office 365

**Username: ID@calallen.org**

**Password: Computer Password**

#### Classlink

**Username: ID**

**Password: Computer Password**

### Google Classroom How-To

- 1) Go to <https://my.classlink.com/Calallen>
- 2) Login with your district ID (Student ID) and password
- 3) Click on the link to Google Classroom




- a.
- 4) You will be prompted to enter username and password
  - a. You maybe prompted to install the Classlink Extension



- i. Please install this to continue

Would you like to save your login?

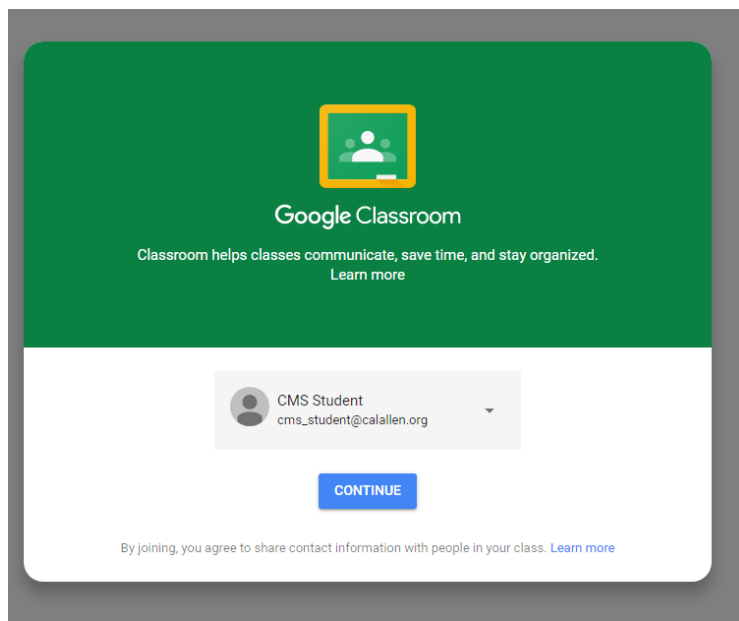
**Google Classroom**  
You can save your login for this application to auto login on your next visit

Fields marked as \* are required

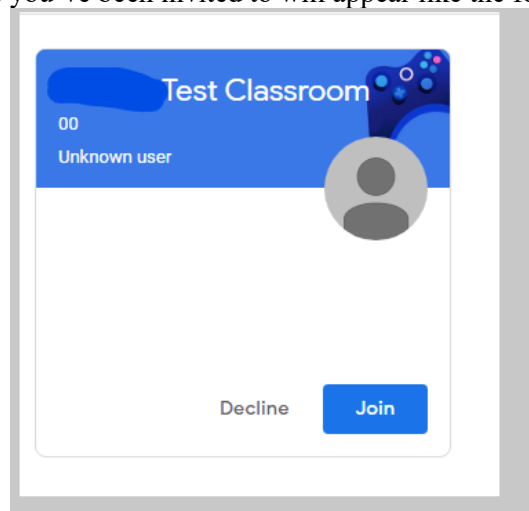
\* **Email**

\* **Password**

- b.
- c. Click Save
- 5) After login you will see the following if it's your first time logging in

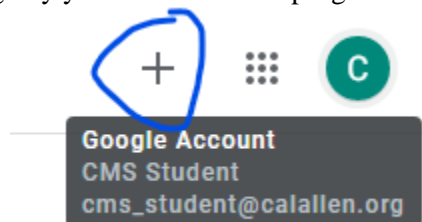


- a.
  - i. Click Continue
- b. Pick your Role
  - i. Click "I'M A STUDENT"
- c. Classes you've been invited to will appear like the following



- i.
  1. Click "Join"

- 6) You are now part of a classroom. If you have multiple invitations be sure to "Join" all of them. If no invitations are pending talk to your teacher to have them invite you. Alternately you can join via a invite code.
- 7) Alternative invite code joining:
  - a. If you are in signed in to Google Classroom and need to join via an invite code, click on the plus sign by your name in the top right-hand corner



- i.
- ii. Type in your invite code and click join.